



Oaklands Road  
Haywards Heath  
West Sussex  
RH16 1SS

Switchboard: 01444 458166  
Fax: 01444 477461  
DX 300320 Haywards Heath 1  
Email: [planninginfo@midsussex.gov.uk](mailto:planninginfo@midsussex.gov.uk)  
[www.midsussex.gov.uk](http://www.midsussex.gov.uk)

For official use	
App No.	.....
Date Rec.	.....
Fee	.....

**Householder Application for Planning Permission for works or extension to a dwelling.  
Town and Country Planning Act 1990**

**Publication of applications on planning authority websites.**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

**1. Applicant Name, Address and Contact Details**

Title:  First Name:  Surname:

Company name:

Street address:

Town/City:

Country:

Postcode:

Telephone number:

Mobile number:

Fax number:

Email address:

Are you an agent acting on behalf of the applicant?  Yes  No

**2. Agent Name, Address and Contact Details**

No Agent details were submitted for this application

**3. Description of Proposed Works**

Please describe the proposed works:

Has the work already been started without planning permission?  Yes  No

#### 4. Site Address Details

Full postal address of the site (including full postcode where available)

Description:

House:  Suffix:

House name:

Street address:

Town/City:

Postcode:

Description of location or a grid reference  
(must be completed if postcode is not known):

Easting:

Northing:

#### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes  No

#### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes  No

If Yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently):

Officer name:

Title:  First name:  Surname:

Reference:

Date (DD/MM/YYYY):  (Must be pre-application submission)

Details of the pre-application advice received:

We already have approval for building works on the site. Sought advice from Andrew regarding whether the proposed changes would be suitable for an amendment to the existing permission. I was advised no, hence the new application.

#### 7. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your proposed development?

Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes  No

#### 8. Parking

Will the proposed works affect existing car parking arrangements?

Yes  No

## 9. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

Yes  No

## 10. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

The agent  The applicant  Other person

## 11. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

### Boundary Treatments - description:

Description of *existing* materials and finishes:

hedges

Description of *proposed* materials and finishes:

hedges. no changes here.

### Doors - description:

Description of *existing* materials and finishes:

white upvc on the rear. Timber on the front.

Description of *proposed* materials and finishes:

Timber door to remain on front. White UPVC to the side and grey aluminium bifolds to the rear.

### Lighting - description:

Description of *existing* materials and finishes:

Internal light and some external lighting

Description of *proposed* materials and finishes:

Internal lighting to be finalised. Rear lighting likely to have 1 external light both sides of the bifolds and lighting to the alley down the side of the building.

### Roof - description:

Description of *existing* materials and finishes:

Tiled roof on 2nd storey. Rubber roof on existing flat roof extension at the back.

Description of *proposed* materials and finishes:

tiled roof to match existing on 2nd storey. Flat roof on ground floor will be a membrane or felt roof.

### Vehicle Access - description:

Description of *existing* materials and finishes:

front gravel and paved drive.

Description of *proposed* materials and finishes:

front gravel and paved drive. No change here.

### Walls - description:

Description of *existing* materials and finishes:

brick and block with white render finish

Description of *proposed* materials and finishes:

brick and block with white render to match existing

### Windows - description:

Description of *existing* materials and finishes:

UPV in white to the rear. UPVC in brown to the front.

Description of *proposed* materials and finishes:

Aluminium grey bifolds to rear elevation of the ground floor. All other windows and doors on the rear and side to be white UPVC to match existing.

## 11. Materials

### OTHER - description:

Type of other material: fascias and soffits. guttering

Description of *existing* materials and finishes:

timber. plastic respectively.

Description of *proposed* materials and finishes:

timber. plastic respectively.

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes  No

## 12. Certificates (Certificate A)

### Certificate of Ownership - Certificate A

#### Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding ("*agricultural holding*" has the meaning given by reference to the definition of "*agricultural tenant*" in section 65(8) of the Act).

Title: Mr First name: Matthew Surname: Gander

Person role: APPLICANT Declaration date: 06/04/2018  Declaration made

## 13. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.



Date

06/04/2018