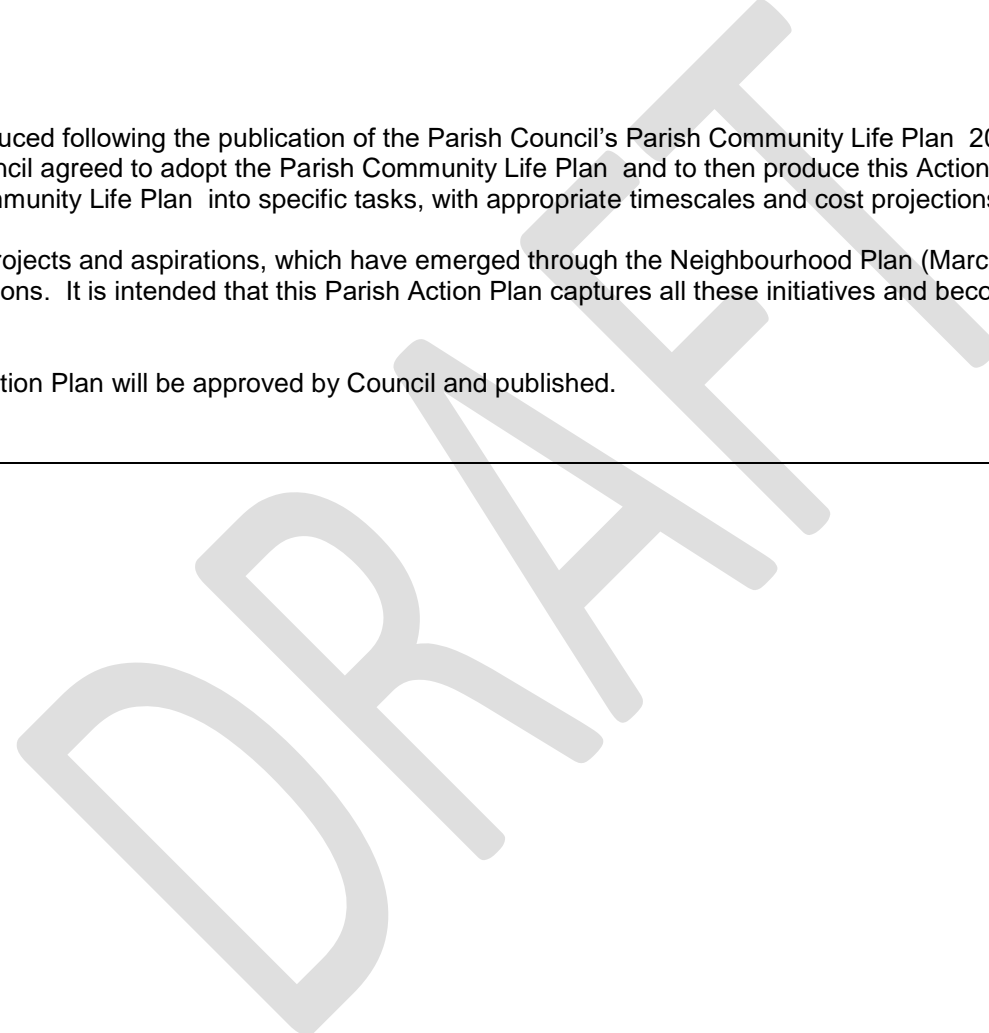


PARISH PLAN 2016 – 21
Community Life

Rev 2 31.08.2016 ADOPTED BY COUNCIL 22 September 2016

PARISH ACTION PLAN 2016-21

1. This Parish Action Plan is produced following the publication of the Parish Council's Parish Community Life Plan 2016-21, in June 2016. At its meeting 28 July 2016 (Minute C16/034.4) the Council agreed to adopt the Parish Community Life Plan and to then produce this Action Plan. The purpose of this Plan is to distil the themes and aspirations of the Community Life Plan into specific tasks, with appropriate timescales and cost projections, and to identify the necessary resources.
 2. The Parish Council has other projects and aspirations, which have emerged through the Neighbourhood Plan (March 2015), the Council's Infrastructure Programme, and Committee decisions. It is intended that this Parish Action Plan captures all these initiatives and becomes the Council's definitive document for the period 2016-21.
 3. It is intended that this Parish Action Plan will be approved by Council and published.
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HURSTPIERPOINT & SAYERS COMMON PARISH COUNCIL

Ref:	Topic	Description	Timeline	Cost	Funding	Comment and action	Officer Committee
1	Communications (1):	Continue to improve communications with residents and organisations in the parish	2016-21	nil	nil	From Community Life Plan. Develop social media; improve press coverage Regular press releases FACEBOOK page	CK Community Affairs
2	Communications (2) :	Develop a programme of councillor Surgeries in locations around the Parish.	2017-18 onwards	£300 pa	revenue	From Community Life Plan. Trial surgeries in 2017/18. Hire of rooms.	RT Council
3	Community (1) :	Take the necessary steps to contact young people to discuss the way forward in forming a youth council for Hurstpierpoint + Sayers Common	2017-18	£1000	revenue	From Community Life Plan. Trial in 2017-18; initially provide modest budget; invite young people to create forum to spend budget. Target 16-18 age group	RT Community Affairs
4	Community (2):	Inform residents of, and support, opportunities for older people.	2016 onwards	nil	nil	From Community Life Plan. Use of Newsletter, Social media, liaise with Housing Assoc's, surgeries. Promote 'afternoon teas' for the elderly.	RT Community Affairs
5	Community (3) :	Inform residents of, and support, local groups that are able to help lonely and isolated people of all ages.	2016 onwards	nil	nil	From Community Life Plan. Use of Newsletter, Social media, liaise with Housing Assoc's, surgeries. (See item 1)	RT Community Affairs
6	Community safety + enforcement (1) :	Support action to make people aware and receive information about fraud.	2016 onwards	nil	nil	From Community Life Plan. Use of Newsletter, Social media, liaise with Police, Housing Assoc's, surgeries. (See item 1)	RT Community Affairs
7	Community safety + enforcement (2) :	Enter discussions with the responsible authorities about introducing a Community Warden Scheme.	2016 - 18	nil	nil	From Community Life Plan. Initial investigations reveal that Wardens would not operate in the Mid Sussex district. Further clarification needed on intended role.	CLERK Strat Pol WG Council
8	Community safety + enforcement (3) :	Explore ways to help extend Neighbourhood Watch schemes to cover the whole of the Parish.	2016 - 18	nil	nil	From Community Life Plan. Liaise with existing N'hood Watch groups and Police.	RT Community Affairs
9	Housing:	Consider ways that the Parish Council can help with delivering affordable housing and accommodation for local people and investigate costs involved with any such actions.	2016-21	£600,000 (say 6 units)	Borrowing	From Community Life Plan. Review Council land holding; investigate joint cooperation. Assume land cost is nil. Seek clarity on management of completed scheme.	CLERK Strategic Policy WG Council

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10	Shopping and Employment (1) :	Work closely with local businesses to make Hurstpierpoint a more attractive place to visit and shop.	2016 onwards	nil	nil	From Community Life Plan. High Street Economy Working Group liaises with some traders. Christmas lights scheme High Street enhancements See Item ref 36 below.	CLERK Economy WG
11	Shopping and Employment (2) :	Continue the Parish Council's efforts to alleviate car parking problems in Hurstpierpoint.	2016 onwards	Not known	Not known. MSDC is the parking authority.	From Community Life Plan. Request lodged with MSDC in May 2016 to increase waiting time to 3 hours at Trinity Rd carpark. Investigations ongoing to locate additional sites.	CLERK Traffic+ Parking WG
12	Shopping and Employment (3) :	Explore ways in which the Parish Council can enable more employment opportunities in the Parish.				From Community Life Plan. Clarification required on which employment areas should be targeted.	CLERK Economy WG
13	Countryside + Environment (1) :	Continue supporting the local Environmental Groups and manage the ongoing development and enjoyment of the countryside.	2016 onwards	Not known		From Community Life Plan. Work ongoing through Parkland Advisory Board. Support Millennium Garden Trust Seek other opportunities.	CLERK PA Board Parkland Man Comm
14	Countryside + Environment (2):	Encourage energy saving and alternative power generation within the Parish.	2016 onwards	nil	nil	From Community Life Plan. Consider Parish Council responses to relevant planning applications. Seek clarification on what steps the Council can take.	CK Planning
15	Countryside Aim 1: Quiet Lanes:	The Highway Authority shall be encouraged to identify and implement 'Quiet Lanes' to reduce vehicular speeds and encourage shared space between vehicles, pedestrians, cyclists and equestrians	2016 onwards	nil	nil	From Neighbourhood Plan – February 2015. Identify specific lanes and encourage WSCC to designate. Specify requirements	PM Traffic + Parking WG
16	Countryside Aim 2: Conservation Areas	The Local Planning Authority shall be encouraged to review the existing Conservation Areas of Langton Lane, High Street, and Hurst Wickham for possible modification and extension	2016 onwards	nil	nil	From Neighbourhood Plan – February 2015. Work with and support Hurstpierpoint Society in their objectives for Conservation Areas.	CK Planning
17	Employment Aim 1: Retail sector:	Schemes shall be introduced to improve the pedestrian environment, to encourage the retailing sector	2016 onwards	nil	nil	From Neighbourhood Plan – February 2015. High Street Improvements Scheme (2015) has contributed to this. See item 36 below.	CLERK Economy WG
18	Employment Aim 2: (Superfast) Broadband	West Sussex County Council and the Rural Broadband Partnership will be encouraged to promote superfast broadband coverage with the aim of ensuring that the entire parish is designated as	2016 onwards	nil	nil	From Neighbourhood Plan – February 2015. WSCC now progressing this issue.	CLERK Economy WG

HURSTPIERPOINT & SAYERS COMMON PARISH COUNCIL

		either black or grey area status					
19	Transport Aim 1: Safety	Safety of road and footway users in our rural Parish is of paramount importance and this factor will be core to the detailed policies contained in the Plan.	2016 onwards	Not known	S106 funds (not identified)	From Neighbourhood Plan – February 2015.	CLERK Council Planning Comm
20	Transport Aim 2: High Street Improvements Scheme	A scheme shall be introduced to improve pedestrian safety, traffic movements and parking.	Completed	nil	nil	From Neighbourhood Plan – February 2015. High Street Improvements Scheme (2015) has contributed to this and is now complete.	CLERK Council
21	Transport Aim 3: Cuckfield Road:	A scheme to manage traffic speeds and parking in Cuckfield Road, between Chalkers Lane and the High Street, will be introduced as part of the housing developments at Little Park and Chalkers Lane	2017 onwards	Not known	S106 funds	From Neighbourhood Plan – February 2015. Liaise with WSCC to formulate traffic management scheme. This will be a WSCC scheme.	PM Traffic + Parking WG
22	Transport Aim 4: College Lane, Hurst Wickham	A scheme to manage traffic congestion, pedestrian safety and parking will be investigated and where practicable implemented	2017 onwards	Not known	S106 funds	From Neighbourhood Plan – February 2015. Liaise with WSCC to formulate traffic management scheme. This will be a WSCC scheme.	PM Traffic + Parking WG
23	Transport Aim 5: Goddards Green	Support will be given for a traffic management scheme to be introduced to prevent additional traffic from the Burgess Hill Northern Arc development, and the proposed Business Park at Goddards Green on the A2300, from using Cuckfield Road and Malthouse Lane.	2017 onwards	Not known	S106 funds	From Neighbourhood Plan – February 2015. Liaise with WSCC to formulate traffic management scheme. This will be a WSCC scheme.	PM Traffic + Parking WG
24	Transport Aim 6: Minor Roads	Schemes will be introduced to improve safety on those roads that are co-used by vehicles, pedestrians, cyclists and horse-riders.	2017 onwards	Not known	Not known	From Neighbourhood Plan – February 2015. Liaise with WSCC to encourage appropriate traffic management schemes.	PM Traffic + Parking WG
25	Transport Aim 7: Off-street parking	Strong efforts will be made to identify a suitable site for off-street parking, within a 5-minute walk of the High Street, Hurstpierpoint.				From Neighbourhood Plan – February 2015. See item 11 above.	CLERK Traffic + Parking WG
26	Transport Aim 8: Public Transport	Options will be explored to provide adequate public transport facilities in the parts of the Parish currently				From Neighbourhood Plan – February 2015.	RT Comm Affairs Comm

HURSTPIERPOINT & SAYERS COMMON PARISH COUNCIL

		under-served.					
27	Streetlights	Replacement of Parish Council owned stock. 140 units.	2016	£165,000	PWLB loan	From Infrastructure Programme (June 2016) Scheme to be implemented late 2016.	PM Finance + GP
28	Cemetery - new facility, St Georges Lane, Hurstpierpoint	Investigate new cemetery provision in the Parish.	2017 onwards	Not known	Not known	From Infrastructure Programme (June 2016) Previous provision at St Georges Green to be reassessed. Consider possible search for alternate site.	CLERK Strategic Pol WG
29	Community seats	Ongoing provision of replacement and new seats around the Parish.	2016 onwards	£6,000 pa	Revenue and s106 funds	From Infrastructure Programme (June 2016) Approx 4 seats pa	CK Finance + GP
30	County Park – 'Hurst Meadows' – H'point	Securing and implementing new parkland areas: Highfield Drive parkland Little Park parkland	2016 - 2018	£95,000 Then £6,000 pa	S106 funds Revenue, draw-down of commuted s106 fund. Other grants	From Infrastructure Programme (June 2016) From Neighbourhood Plan – February 2015. Parkland at Highfield Drive (9 Ac) and Little Park Farm (40Ac) to be transferred to Parish Council. Parkland preparatory works to be undertaken. Ongoing maintenance and development of conservation projects.	CLERK Parkland Man Comm PAB
31	Village Gateways	Provision of new gateways at entrances to villages: 2 or 3 at Sayers Common 5 at H'point	2016-21	£20 - £50,000	S106 funds	From Infrastructure Programme (June 2016) Liaise with WSCC to formulate scheme. This will be a WSCC scheme.	CLERK Strategic Pol WG
32	Albourne to Hassocks Cycle route	Provision of safe cycle route, in conjunction with adjoining parishes.	2016 onwards	Not known	Not known	From Infrastructure Programme (June 2016) Feasibility study to be undertaken by WSCC with input from Parish Council. Implementation by WSCC.	CLERK Council
33	Heritage Trail	Provision of Trail around Hurstpierpoint	2017 - 2019	C £20,000	S106 funds Revenue, Other grants	Council 26 May 2016 – Minute 16/011.4 Scheme to be developed and promoted by Parish Council.	CLERK Economy WG PAB
34	Reeds Lane Play Area	Provision of replacement equipment	Not known	Not known	S106 funds	NOTE: Not yet approved by Council	CLERK Strat Pol WG Council
35	Grass verges enhancement scheme	Provision of planting and landscaping in visible areas around Parish.	Not known	Not known	S106 funds revenue	NOTE: Not yet approved by Council (see item 10 above)	CLERK Econ WG Council
36	High Street enhancement scheme	Provision of planting and street furniture in High Street, Hurstpierpoint.	Not known	Not known	S106 funds revenue	NOTE: Not yet approved by Council (see item 10 above)	CLERK Econ WG Council