

GRANT APPLICATION

Please note that this application should be accompanied by a copy of the financial details of the requesting organisation. Where relevant we will need to see account details showing income, expenditure and the level of balances. If annual accounts are not available, copies of the bank statements or receipts for expenditure should be enclosed.

1.	Name of Organisation	
2.	Name, Address and Status of Contact	
3.	Telephone number of contact Email Address	
4.	Is the Organisation a Registered Charity? If yes, then please provide charity number	
5.	Amount of Grant Requested	
6.	For what Purpose or project is the grant requested?	
7.	What will be the total cost of the project?	
8.	If the total cost of the project is more than the grant, how will the residue be financed?	
9.	Have you applied for a grant for the same project to another organisation? If so, which organisation and how much?	

10.	Who will benefit from the project?	
11.	Approximately how many of those who will benefit are parishioners?	
12.	Have financial details been enclosed with the grant application?	
13.	Please list any other supporting documents that have been included.	

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Signed.....Date.....

Please return this completed form, together with all relevant accompanying information to:

Clerk to the Council
Hurstpierpoint & Sayers Common Parish Council
Trinity Road, Hurstpierpoint
West Sussex, BN6 9UY

DATA PROTECTION

We take the protection of your personal data seriously. If you contact or communicate with us we may hold your contact and other details. We will only use this information for the purposes of carrying out our Council business with you. We will not pass your details to any other person or organisation without your express permission. We are registered with the ICO (Information Commissioners Office). For details of our full privacy notices please go to our website.
