

Contact:
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Your Ref:
Our Ref: CT/

Date: 7th April 2014

Hurstpierpoint and Sayers Common Parish Council
C/O The Clerk

Dear Stephen,

Re: Hurstpierpoint and Sayers Common Neighbourhood Plan

Thank you for submitting your Neighbourhood Development Plan and supporting documents on 4th March.

At this stage the District Council must consider whether the material submitted meets the criteria set out in the Town and Country Planning Act 1990 (as amended) Section 38 A and B; Schedule 4B paragraph 6; and Regulation 19 of the Neighbourhood Planning (General) Regulations 2012. These are:

1. whether the parish council is authorised to produce a neighbourhood plan;
2. whether the documents submitted
 - a) meet the requirements of Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 (see below);
 - b) meet the definition of a neighbourhood plan – i.e. a plan which sets out policies in relation to the development of land within the plan area;
 - c) meet the scope of neighbourhood plan provisions – i.e. specifies the plan period, does not include ‘excluded development’ (such as waste development), and does not relate to more than one plan area or repeat an existing planning permission; and
3. whether the parish council has undertaken the correct procedures in relation to consultation and publicity.

Regulation 15 requires that the following documents are submitted:

- (a) A map or statement which identifies the area to which the proposed neighbourhood development plan relates;
- (b) A consultation statement;
- (c) The proposed neighbourhood development plan; and
- (d) A statement explaining how the proposed neighbourhood development plan meets the requirements of paragraph 8 of Schedule 4B to the 1990 Act.

List of documents received:

Hurstpierpoint and Sayers Common NDP 2014 Basic Conditions Statement
Hurstpierpoint and Sayers Common NDP 2014 Proposals Map (included as part of the Submission Plan)
Hurstpierpoint and Sayers Common NDP 2014 Sustainability Appraisal incorporating the Strategic Environmental Assessment
Hurstpierpoint and Sayers Common NDP 2014 Sustainability Appraisal Non-Technical Summary
Hurstpierpoint and Sayers Common NDP 2014 Submission Plan
Hurstpierpoint and Sayers Common NDP 2014 Consultation Statement.

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In addition, the District Council has carried out a screening statement in respect of any impact of the Plan on areas protected by the Habitats Regulations. A copy of this screening statement is attached and will be made public with the other documents.

The District Council confirms that it is satisfied that the above requirements have been complied with, and therefore it will be publishing the plan for 6 weeks commencing on Thursday 10th April and finishing on 23rd May 2014. Once this publication period is complete we can discuss the appointment of an Examiner.

Yours sincerely,



Claire Tester
Head of Economic Promotion and Planning

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Head of Economic Promotion and Planning

